

AUDIT COMMITTEE
ANNUAL AGENDA PLAN

AGENDA ITEM NO 15

LEAD OFFICER: Ian Smith, Director Finance
Democratic Services Officer: Jane Webb

| | |
|--|-----------------------------------|
| Tues 22 October 2024 | 4:30pm |
| Chair's Announcements | Chair |
| Annual Governance Statement – Final Draft | Chief Executive |
| External Audit – Audit Results Report 2023/24 | External Audit |
| Statement of Accounts 2023/24 | Director Finance and S151 Officer |
| Internal Audit Progress Report | Internal Audit |
| Actions taken by the Director Finance on the grounds of urgency (if any) | Democratic Services Officer |
| Forward Agenda Plan | Democratic Services Officer |
| | |
| Mon 3 February 2025 | 4:30pm |
| Chair's Announcements | Chair |
| Internal Audit Progress Report | Internal Audit |
| Corporate Risk Management Monitoring Report | Director Finance and S151 Officer |
| Actions taken by the Director Finance on the grounds of urgency (if any) | Democratic Services Officer |
| Forward Agenda Plan | Democratic Services Officer |
| | |
| Tues 18 March 2025 | 4:30pm |
| Chair's Announcements | Chair |
| External Audit Plan | External Audit |
| Internal Audit Charter & Work Plan | Internal Audit |
| Audit Committee Annual Report | Director Finance and S151 Officer |
| Internal Audit Progress Report | Internal Audit |
| Actions taken by the Director Finance on the grounds of urgency (if any) | Democratic Services Officer |
| Forward Agenda Plan | Democratic Services Officer |
| | |
| | |

Notes:

1. Agenda items which are likely to be “urgent” and therefore not subject to call-in are marked *
2. Agenda items in italics are provisional items / possible items for future meetings.

