



Date of Publication of Decision List: 30 September 2024

FINANCE & ASSETS COMMITTEE: 26 SEPTEMBER 2024 – DECISION LIST

ITEM NO.	Ref.	ITEM	ISSUE	DECISION	ACTION BY
6	Z62	ECTC Financial Statements 2023/24 and Annual Governance Statement 2023/24	To receive the East Cambs Trading Company Financial Statements and Annual Governance Statement for 223/24.	Members resolved to NOTE: <ol style="list-style-type: none">1. The East Cambs Trading Company Financial statements 2023/24 as set out in Appendix 1 of the report.2. The East Cambs Trading Company Annual Governance Statement as set out in Appendix 2 of the Report.	ECTC Financial Manager
7	Z63	Medium-Term Financial Strategy Update	To provide an update on the Medium-Term Financial Strategy (MTFS) since the 2024/25 budget was approved in February 2024.	Members resolved to NOTE: <ol style="list-style-type: none">1. The information within the report. Members resolved to APPROVE: <ol style="list-style-type: none">1. The introduction of a £70 civil fine to those residents that disclose incorrect information regarding their circumstances around Council Tax discounts as detailed within section 5.4 of the report.	Director Finance
8	Z64	Finance Report	To provide budget monitoring information for services under the Finance & Assets Committee and then, as part of its corporate remit, for the Council as a whole.	Members resolved to NOTE: <ol style="list-style-type: none">1. The Committee had a projected yearend underspend of £197,000 when compared to its approved revenue budget of £7,016,768.2. The Council had a projected yearend underspend of £12,718 when compared to its approved revenue budget of £18,840,342.	Director Finance

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				3. The overall position for the Council on Capital is a projected outturn of £5,680,541, which is an underspend of £2m when compared to the revised budget.	
9	Z65	Hedgehog Recovery Design Guidance Supplementary Planning Document	To determine whether to adopt the Hedgehog Recovery Design Guidance Supplementary Planning Document (SPD). If so, this SPD will then become a material consideration in making planning decisions.	Members resolved to APPROVE : 1. The adoption of the Hedgehog Recovery Design Guidance Supplementary Planning Document as detailed in Appendix 1 of the report.	Strategic Planning Manager
10	Z66	Environment Policy	To approve the draft Environment Policy.	Members resolved to APPROVE : 1. The updated Environment Policy as set in Appendix 1 of the report.	Strategic Planning Manager
11	Z67	Net Zero Villages Grant Scheme	To agree the arrangements for distributing to our communities the Net Zero Villages grant of £167,737 from the Cambridgeshire Peterborough Combined Authority	Members resolved to: 1. AGREE to accept the Net Zero Villages grant of £167,737 from the Cambridgeshire Peterborough Combined Authority (CPCA) 2. APPROVE the East Cambridgeshire-specific onward community grant scheme criteria as detailed in Appendix 1 of the report. 3. AGREE to delegate authority to the Strategic Planning Manager, in consultation with the Chair of the Finance & Assets Committee, to finalise the detailed arrangements and opening of the grant scheme, likely in October 2024, following the signing of the CPCA Grant Funding Agreement.	Strategic Planning Manager

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12	Z68	Assets Update	To receive an update on council-owned assets.	Members resolved to NOTE: <ol style="list-style-type: none"> 1. The update on council-owned assets. 2. The expenditure tracking sheet at Appendix 1 to the report. 	Open Spaces & Facilities Manager
13	Z69	Health and Safety Annual Report 2023/24	To receive the Health and Safety Annual Report for 2023/24.	Members resolved to NOTE: <ol style="list-style-type: none"> 1. The Health and Safety Annual Report 2023/24 as set out in Appendix 1 of the report. 	Open Spaces & Facilities Manager
14.	Z70	Economic Development Funding Update	To approve the repurposing of funding allocated to the extension of the E-Space North Business Centre in Littleport	Members resolved to APPROVE: <ol style="list-style-type: none"> 1. The reallocation of £550,000 Rural Development Funding for England (RDPE) to deliver a capital grant scheme. 2. To delegate authority to the Economic Development Manager in consultation with the Chair of Finance and Assets Committee, to finalise the detailed arrangements and opening of the grant scheme, following approval of the reallocation of the RDPE funding from Cambridgeshire and Peterborough Combined Authority (CPCA). 	Economic Development Manager
15.	Z71	GENDER PAY REPORTING 2023/24	To provide measurable data on gender pay at the Council	Members resolved to NOTE: <ol style="list-style-type: none"> 1. The content of information within the report. 	HR Manager
16	Z72	Equality, Diversity and Inclusion Policy 2025-2028	To present the first draft of the Council's updated Equality, Diversity and Inclusion Policy 2025-2028 for further consultation.	Members resolved to APPROVE: <ol style="list-style-type: none"> 1. The first draft of the updated Equality, Diversity, and Inclusion Policy 2025-2028 for further consultation, and enable a final draft to be presented to the Finance and Assets Committee in January 2025. 	HR Manager

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17	Z73	ECDC Bereavement Centre Project Quarter 2 Update	To update on the Bereavement Centre Project progress	Members resolved to NOTE : 1. The information provided in the Bereavement Centre Build Project Dashboard Appendix 1 (Exempt Agenda Item 20) and Strategic Plan Appendix 2 of the report.	Director Operations
18.	-	Appointment of a substitute representative on the Rural Services Network	To appoint a substitute representative on the Rural Services Network	Members resolved to APPROVE : 1. That Cllr Julia Huffer be appointed as substitute representative on the Rural Services Network.	-
19	-	Forward Plan		1. Members resolved to NOTE the forward agenda plan, and the following items added for the dates detailed: <ul style="list-style-type: none"> • Economic Development Funding Update – November 2024 • Equality, Diversity & Inclusion Policy 2025/28 – January 2025 	Democratic Services & Elections Manager
Exclusion of the press and public					
20	--	Bereavement Centre Update: Exempt Appendix	To consider in exempt session as part of agenda item 17 if required,	Members resolved to NOTE the contents of the Exempt Appendix.	
21	Z74	ECTC Management Accounts Q1 2024/25	A summary view of the management accounts for the period	Members resolved to NOTE the Management Accounts covering the three months to the end of June 2024.	ECTC Finance Manager

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22	Z75	Write-off of Unrecoverable Debt	To consider a report regarding unrecoverable debts.	Members resolved to: 1. APPROVE the write-off of Business Rate debt to a total value of £109,732.17 and general debt of £3,900.00. 2. NOTE the Business Rate debt to a total value of 101,916.49 and two general debts to a value of £1,045.00 have been written off using delegated powers.	Director Finance
23	-	Exempt Minutes	To receive the Exempt Minutes of the meeting of the Finance & Assets Committee held on 27 June 2024.	Members resolved that the Exempt Minutes of the meeting held on 27 June 2024 be confirmed as a correct record and signed by the Chairman.	Senior Democratic Services Officer

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