

AUDIT COMMITTEE
ANNUAL AGENDA PLAN

AGENDA ITEM NO 11

LEAD OFFICER: Ian Smith, Director Finance & S151 Officer

DEMOCRATIC SERVICES OFFICER: Tracy Couper

Mon 25 July 2022		4:30pm		Mon 17 October 2022		4:30pm		Mon 30 January 2023		4:30pm	
Report deadline	4pm Mon 11 July	Report deadline	4pm Mon 3 Oct	Report deadline	4pm Mon 3 Oct	Report deadline	4pm Mon 3 Oct	Report deadline	4pm Mon 16 Jan	Report deadline	4pm Mon 16 Jan
Agenda despatch	Wed 13 July 2022	Agenda despatch	Wed 5 Oct 2022	Agenda despatch	Wed 5 Oct 2022	Agenda despatch	Wed 5 Oct 2022	Agenda despatch	Wed 18 Jan 2023	Agenda despatch	Wed 18 Jan 2023
Chairman's Announcements	Chairman	Chairman's Announcements	Chairman	Chairman's Announcements	Chairman	Chairman's Announcements	Chairman	Chairman's Announcements	Chairman	Chairman's Announcements	Chairman
External Audit – Initial Audit Plan	External Audit	Internal Audit Progress Report	Internal Audit	Internal Audit Progress Report	Internal Audit	Annual Governance Statement – Final Draft	Chief Executive	Annual Governance Statement – Final Draft	Chief Executive	Annual Governance Statement – Final Draft	Chief Executive
Internal Audit Annual Report & Opinion	Internal Audit	Draft Annual Governance Statement	Chief Executive	Draft Annual Governance Statement	Chief Executive	Anti-Fraud & Corruption Policy	Director Finance & S151 Officer	Anti-Fraud & Corruption Policy	Director Finance & S151 Officer	Anti-Fraud & Corruption Policy	Director Finance & S151 Officer
Code of Corporate Governance Review	Director Finance & S151 Officer	Anti-Fraud & Corruption Policy	Director Finance & S151 Officer	Anti-Fraud & Corruption Policy	Director Finance & S151 Officer	Financial Code – Performance and Financial Reporting	Director Finance & S151 Officer	Financial Code – Performance and Financial Reporting	Director Finance & S151 Officer	Financial Code – Performance and Financial Reporting	Director Finance & S151 Officer
Provision of Internal Audit Services Update	Director Finance & S151 Officer	Provision of Internal Audit Service	Chief Executive	Provision of Internal Audit Service	Chief Executive	Internal Audit Progress Report	Internal Audit	Internal Audit Progress Report	Internal Audit	Internal Audit Progress Report	Internal Audit
Corporate Risk Management Monitoring Report	Director Finance & S151 Officer	Risk Appetite Options Paper	Director Finance & S151 Officer	Risk Appetite Options Paper	Director Finance & S151 Officer	Corporate Risk Management Monitoring Report	Director Finance & S151 Officer	Corporate Risk Management Monitoring Report	Director Finance & S151 Officer	Corporate Risk Management Monitoring Report	Director Finance & S151 Officer
Internal Audit Progress Report	Internal Audit	Adequacy of Financial Reports and Action Plan for Improving the Level of Compliance with the Financial Management Code	Director Finance & S151 Officer	Adequacy of Financial Reports and Action Plan for Improving the Level of Compliance with the Financial Management Code	Director Finance & S151 Officer	<i>Actions taken by the Director Finance on the grounds of urgency (if any)</i>	DSO	<i>Actions taken by the Director Finance on the grounds of urgency (if any)</i>	DSO	<i>Actions taken by the Director Finance on the grounds of urgency (if any)</i>	DSO
Financial Management Code	Director Finance & S151 Officer	Impact of Company Accounts on Council Group Accounts	Director Finance & S151 Officer	Impact of Company Accounts on Council Group Accounts	Director Finance & S151 Officer	Forward Agenda Plan	DSO	Forward Agenda Plan	DSO	Forward Agenda Plan	DSO
Forward Agenda Plan	DSO	<i>Actions taken by the Director Finance on the grounds of urgency (if any)</i>	DSO	<i>Actions taken by the Director Finance on the grounds of urgency (if any)</i>	DSO						
		Forward Agenda Plan	DSO	Forward Agenda Plan	DSO						

Notes:

1. Agenda items which are likely to be “urgent” and therefore not subject to call-in are marked *
2. Agenda items in italics are provisional items / possible items for future meetings.

AUDIT COMMITTEE
ANNUAL AGENDA PLAN

AGENDA ITEM NO 11

LEAD OFFICER: Ian Smith, Director Finance & S151 Officer

DEMOCRATIC SERVICES OFFICER: Tracy Couper

Mon 20 March 2023	4:30pm
Report deadline	4pm Mon 6 March
Agenda despatch	Weds 8 Mar 2022
Chairman's Announcements	Chairman
External Audit – Audit Plan	External Audit
Internal Audit Charter & Work Plan	Internal Audit
Internal Audit Progress Report	Internal Audit
External Audit – Audit Results Report	External Audit
Statement of Accounts	Director Finance & S151 Officer
Provision of Internal Audit Services Update	Chief Executive
Annual Governance Statement	Chief Executive
<i>Actions taken by the Director Finance on the grounds of urgency (if any)</i>	DSO
Forward Agenda Plan	DSO

Notes:

1. Agenda items which are likely to be “urgent” and therefore not subject to call-in are marked *
2. Agenda items in italics are provisional items / possible items for future meetings.