

OPERATIONAL SERVICES COMMITTEE
FORWARD AGENDA PLAN

Lead Officer: Emma Grima, Director, Commercial
Democratic Services Officer: Adrian Scaites-Stokes

13th June 2022 4:30pm		11th July 2022 4:30pm CANCELLED		12th September 2022 4:30pm	
Agenda Planning Meeting #	To be agreed	Agenda Planning Meeting #		Agenda Planning Meeting #	To be agreed
Report Deadline:	26 th May 2022	Report Deadline:		Report Deadline:	29 th August 2022
VCAEC -Service Level Agreement Update	Mark Goldsack (presentation)			Service Presentation – Customer Services	Annette Wade (Customer Services Manager)
Quarter 4 – Waste Performance	James Khan (Head of Street Scene)			Quarter 1 – Waste Performance	James Khan (Head of Street Scene)
Community Safety Partnership Update	Lewis Bage (Communities & Partnerships)			Outdoor Sports Facilities & Playing Pitch Strategies Annual report	Victor Le Grand (Senior Leisure Services Officer)
Housing Enforcement Policy	Liz Knox (Environmental Services)			Progress Report on the Youth Strategy Action Plan	Lewis Bage (Communities & Partnerships) Angela Parmenter (Housing & Community Safety Manager) Liz Knox (Environmental Services Manager)
Food Health and Safety Service Delivery Plan	Liz Knox (Environmental Services)			ECSS Annual Accounts	Finance Manager ECSS
Environment Action Plan 2022	Richard Kay (Strategic Planning Manager)			Housing Renewal Policy	Liz Knox (Environmental Services)
Annual Reports of Representatives on Outside Bodies	Demo. Services Officer			Budget Monitoring Report	Anne Wareham (Senior Accountant)
ARP Joint Committee Minutes – 1 st March 2022	A Scaites-Stokes (Demo. Services Officer)			ARP Joint Committee Minutes	A Scaites-Stokes (Demo. Services Officer)
Forward Agenda Plan	A Scaites-Stokes (Demo. Services Officer)			Forward Agenda Plan	A Scaites-Stokes (Demo. Services Officer)

✘ Service Plans – Building Control; Communities & Partnerships; Customer Services; Environmental Services & Licensing; Housing & Community Safety; IT; Leisure Services; Planning; PR/Comms; Waste

These meetings are not open to the public.

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Lead Officer: Emma Grima, Director, Commercial
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14th November 2022 4:30pm		16th January 2023 4:30pm		27th March 2023 4:30pm	
Agenda Planning Meeting #	To be agreed	Agenda Planning Meeting #	To be agreed	Agenda Planning Meeting #	To be agreed
Report Deadline:	31 st October 2022	Report Deadline:	30 th December 2022	Report Deadline:	13 th March 2023
Review of Parking Enforcement Activity	Director Commercial	Quarter 3 – Waste Performance	James Khan (Head of Street Scene)	Service Delivery Plans 2023/24	Service Leads
Quarter 2 – Waste Performance	James Khan (Head of Street Scene)	Community Safety Partnership Update	Lewis Bage (Communities & Partnerships)	ECSS Business Plan	James Khan (Head of Street Scene)
Service Delivery Plans – 6 Month Performance Monitoring	Service Leads	Budget Monitoring Report	Anne Wareham (Senior Accountant)		
Budget Monitoring Report	Anne Wareham (Senior Accountant)	ARP Joint Committee Minutes	A Scaites-Stokes (Demo. Services Officer)	ARP Joint Committee Minutes	A Scaites-Stokes (Demo. Services Officer)
ARP Joint Committee Minutes	A Scaites-Stokes (Demo. Services Officer)	Forward Agenda Plan	A Scaites-Stokes (Demo. Services Officer)	Forward Agenda Plan	A Scaites-Stokes (Demo. Services Officer)
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