







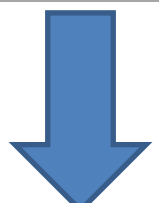

Commitments towards our Vision





Communities and Partnerships Service- End of Year report 2018-2019



Performance Measure	Link to Corporate Plan Priority	Target and reporting timescale (i.e. 6 monthly or annually)	Baseline from previous year/output from previous year	Owner and co-owners	Status	Outcome or output
Ensure that the district's green spaces meet the needs of the local community and empower local communities to improve opportunities for play	A Fantastic Place to Live, Work and Visit	Complete the works that form part of the Ely Country Park Improvement Plan 2017-20 <ul style="list-style-type: none"> - Provide toilet provision during the summer - Baby play equipment and new seating provision to be installed by August 2018 - Consultation with site users to identify potential opportunities by March 2019 	Play boat installed Toilet and cleaning contracts secured until 2019/20 Ongoing consultation with site users Pathway improvement works complete	Michelle Burrell-Barnett - Communities and Partnerships Support Officer Lewis Bage - Communities and Partnerships Manager		New picnic and play area installed in September as contractor advised elements of bespoke product unavailable before August. Toilet provision provided during summer months Ongoing consultation with site users to inform future priorities (all measures met the target on time)
		Installation of additional seating provision (new target) Conduct Toilet Feasibility Study (new target)	Memorial bench installed	Michelle Burrell-Barnett - Communities and Partnerships Support Officer Lewis Bage - Communities and Partnerships Manager		Ongoing consultation with site users to inform Toilet Feasibility Study Additional seating provision installed
		Submit Green Flag accreditation applications for Ely Country Park and Jubilee Gardens by 31 st January 2019	Natural England application submitted in November 2017 Green Flag applications submitted in January 2018	Lewis Bage - Communities and Partnerships Manager		Successfully achieved Natural England Country Park accreditation for Ely Country Park Successfully achieved Green Flag Park accreditations for both Ely Country Park and Jubilee Gardens. Judge's feedback actioned.
		Enforce the Council's mooring management scheme at Ely Riverside ensuring that all timescales and procedures are adhered to during 2018-19	100% of enforcement timescales and procedures adhered:	Lewis Bage - Communities and Partnerships Manager Michelle Burrell-Barnett -		100% of enforcement timescales and procedures adhered: - 35 Mooring Charge Notices issued and processed

		Link to ECDC Mooring Management Scheme webpage: https://www.eastcambs.gov.uk/content/council-owned-moorings	9 tickets issued	Communities and Partnerships Support Officer David Heighway - Ely Riverside Officer		
		Complete the works that form part of the Ely Riverside Improvement Plan 2017-19 - Removal of existing fendering and installation of new fendering by 31 st March 2019	New signage installed December 2017.	Michelle Burrell-Barnett - Communities and Partnerships Support Officer Lewis Bage - Communities and Partnerships Manager		Fendering works completed in January 2019
Maximise tourism experience and visitor spend		Develop a district-wide Tourism Strategy	N/A	Lewis Bage - Communities and Partnerships Manager		Strategy presented to Community Services Committee in March 2019.
Support community resilience and wellbeing		Deliver the Vulnerable Communities Action Plan	Draft circulated in December 2018 and draft strategy taken to committee in March 2018.	Lewis Bage - Communities and Partnerships Manager Michelle Burrell-Barnett - Communities and Partnerships Support Officer		Council-wide Action Plan to be delivered by end March 2020. Actions to date include development of Timebank initiatives, development of dementia webpages and preparation of a vulnerable communities signposting/referral document.
		All Assets of Community Value nominations are processed in accordance with the statutory obligations under the Localism Act during 2018-19	3 valid nominations determined.	Michelle Burrell-Barnett - Communities and Partnerships Support Officer Lewis Bage - Communities and Partnerships Manager		4 nominations received, 100% of timescales met (decision made within 8 weeks of receipt of nomination). Nominations include Isleham Community Orchard, Isleham; The Carpenters Arms, Soham (two submissions) and East Fen, Qua Fen and Angle Common, Soham
		Manage Service Level Agreements between the Council and voluntary organisations to provide help and support residents in need during 2017-18.	SLAs in place Service monitoring and support ongoing.	Lewis Bage - Communities and Partnerships Manager		SLAs in place Service monitoring and support ongoing.
		Management of Section 106, Community Fund and Community Facilities Grant schemes and review the criteria and processes of	N/A	Michelle Burrell-Barnett - Communities and Partnerships Support Officer		8 Community Funds awarded. Grants were awarded to the following applicants: • East Cambridgeshire Arts Festival

<p style="background-color: blue; color: white; padding: 5px;">Ensure that the Council engages effectively with Parish Council's and communities</p>		these funds to ensure that they are fit for purpose.				<ul style="list-style-type: none"> • Wilburton Community Cinema • Stretham Youth Club • Relate Cambridge • Town Crier Championship in Ely • Standing Room Only - Little Downham Village Hall • Aldreth Community Association • Air Cadets 1094 ATC - Duke of Edinburgh programme <p>5 Section 106 grants awarded. Grants were awarded to the following projects:</p> <ul style="list-style-type: none"> • Upgrade for Play Equipment New Barns Play Area • Outdoor Fitness Equipment for St Johns Play Area • Extension of Littleport CCTV Network • Additional Storage at Ely Cemetery • Bottisham Traffic Management Project <p>3 Facilities Improvement Grants awarded. Grants were awarded for the following projects:</p> <ul style="list-style-type: none"> • EOSA Astroturf for hockey pitch • Littleport Village Hall Skylights Improvement Works • Interior Refurbishments of Haddenham Sports Pavilion <p>Grants Review presented to Community Services Committee in January 2018.</p>
		Deliver two East Cambs Parish Council Conferences to provide a forum for better communication across the district by March 2019	2 x Parish Conferences delivered in 2017/18.	Michelle Burrell-Barnett - Communities and Partnerships Support Officer		1 x Parish Conference delivered in January 2019. Autumn Parish Conference deferred due to clash with county conference and other key dates.
		Produce Council's Draft Consultation Policy by March 2019	Engagement complete – templates completed by Service Leads.	Lewis Bage - Communities and Partnerships Manager		Incorporated into Draft Community Engagement Strategy

			Consultation processes and methods identified for input into Consultation Policy.	Michelle Burrell-Barnett - Communities and Partnerships Support Officer		
		Draft Community Engagement Strategy to Community Services Committee by December 2018	Circulated to Service Leads in January 2018.	Lewis Bage - Communities and Partnerships Manager Michelle Burrell-Barnett - Communities and Partnerships Support Officer.		Draft Community Engagement Strategy presented to Community Services Committee in September 2018. Item deferred and approved by committee in January 2019.
Ensure that staff have all the necessary skills to maximise their input service delivery	Delivering a Financially Sound and Well Managed Council	Support the continued professional development of the team to ensure that they are meeting with personal and professional career development opportunities	Opportunities continually reviewed. Internal training provided.	Lewis Bage - Communities and Partnerships Manager		Opportunities continually reviewed. Internal training provided.
		Update Service Delivery Champion with the progress of the service, how the service is being operated and the direction it is going in	Quarterly meetings held	Lewis Bage - Communities and Partnerships Manager		Quarterly meetings held with Service Delivery Champion and Chairman
		To regularly review higher level corporate risks, including: <ul style="list-style-type: none"> Assets of Community Value applications not managed in accordance with Localism Act statutory obligations Mooring enforcement not compliant with the Council's contract law enforcement processes 	100% compliance with obligations	Lewis Bage - Communities and Partnerships Manager		100% compliance with obligations