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**TITLE: APPROVAL OF THE 2018/2019 FOOD AND HEALTH AND SAFETY SERVICE PLAN**

Committee: **Regulatory Services Committee**

Date: **04 June 2018**

Author: **Senior Environmental Health Officer**

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1.0 ISSUE

1.1 The Council needs to update its service plan for both food and safety to satisfy requirements of the Food Standards Agency and Health and Safety Executive.

2.0 RECOMMENDATION(S)

2.1 The Committee is asked to approve the East Cambridgeshire District Council Food and Health and Safety Service Plan at Appendix 1.

3.0 BACKGROUND/OPTIONS

3.1 Officers authorised by East Cambridgeshire District Council carry out statutory functions according to food and health and safety laws.

3.2 Under the National Local Authority enforcement Code (National Code) East Cambridgeshire District Council is required to develop and approve a Health and Safety service plan. The National Code is given legal effect under Section 18 of the Health and Safety at Work etc. Act 1974.

3.3 Under the Food Safety Act 1990 and Food Standards Agency Framework Agreement (Amendment No. 5, 2010), the Food Standards Agency requires East Cambridgeshire District Council to have a Food Safety service plan.

3.4 The Food Standards Agency requires local authorities to present its food policy in accordance with its Framework Agreement Amendment and the Health and Safety service plan has been included into this.

4.0 ARGUMENTS/CONCLUSIONS

4.1 The East Cambridgeshire District Council's service plans for Food and Health and Safety allow the Council to satisfy the requirements for these of both the Food Standards Agency and Health and Safety Executive.

5.0 FINANCIAL IMPLICATIONS/EQUALITY IMPACT ASSESSMENT

5.1 The cost of officer time spent collating the documents.

5.2 Equality Impact Assessment IST completed and attached Appendix 2

6.0 APPENDIX 1

6.1. Food and Health and Safety Service Plans 2018/2019

7.0 APPENDIX 2

7.1 Equality Impact Assessment.

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<u>Background Documents</u>	<u>Location</u>	<u>Contact Officer</u>
Food Standards Agency Framework Agreement Amendment No.5: April 2010 Food Safety Act 1990 s.40 Health and Safety Executive LAC 67 (2) Rev 7 National Local Authority (LA) Enforcement Code	Room: SF202 The Grange, Ely	Name: Jenny Winslet Position: Senior Environmental Health Officer (01353) 616466 E-mail: Jenny.winslet@ <a href="mailto:Jenny.winslet@eastcambs.gov.uk">eastcambs.gov.uk</a>