

**FINANCE & ASSETS COMMITTEE**  
**ANNUAL AGENDA PLAN**

**AGENDA ITEM NO 13**

**LEAD OFFICER: Sally Bonnett, Director Communities**  
**Democratic Services Officer: Jane Webb**

<b>Thurs 26 September 2024</b>	<b>4:30pm</b>
<b>Thurs 27 March 2025</b>	<b>4:30pm</b>
Chair's Announcements	Chair
Service Delivery Plans 2025/26	Service Leads
Write-Off of Unrecoverable Debt (if any)	Director Finance and S151 Officer
Assets Update	Open Spaces & Facilities Manager
Assets Management Plan 2025/26	Open Spaces & Facilities Manager
Bereavement Centre Update	Director Operations
Annual Review RIPA Policies	Director Legal
ECTC Annual Business Plan 2025/26	ECTC Finance Manager
EXEMPT - ECTC Management Accounts	ECTC Finance Manager
Actions Taken by the Chief Executive on the grounds of Urgency (if any)	DSO
Forward Agenda Plan	DSO

**Notes:**

- 1. Agenda items which are likely to be "urgent" and therefore not subject to call-in are marked \***
- 2. Agenda items in italics are provisional items / possible items for future meetings.**