

TITLE: BUDGET MONITORING REPORT

Committee: Operational Services Committee

Date: 13th September 2021

Author: Finance Manager

[W64]

1. ISSUE

- 1.1 This report provides Members with details of the financial position for services under the Operational Services Committee.

2. RECOMMENDATION (S)

- 2.1 Members are requested to note that this Committee is not currently projecting an end the year revenue variance, when compared to its planned budget of £5,800,107.
- 2.2 Members are further requested to note that the Committee has a projected capital programme outturn of £4,167,244. This is in line with its revised budget.

3. BACKGROUND/OPTIONS

- 3.1 Under Financial Regulations each policy committee is required to consider projections of financial performance against both its revenue and capital budget on a quarterly basis.
- 3.2 This is the first quarter report for the 2021/22 financial year and details actual expenditure incurred and income received as at 30th June 2021 and current projections as to the year-end position.

Revenue

- 3.3 The revenue budget for each service that falls under the stewardship of this Committee has been reviewed with appendix 1 detailing the current variance and forecast outturn for each service line.
- 3.4 The significant variances of actual spend compared to profiled budgeted spend at the end of June, where no variance is forecast for yearend, are detailed in the table on the next page:

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Service	Variance £	Explanation
Building Regulations	(£13,348)	Increase in income over the period due to the relaxation of the pandemic rules
Community Infrastructure Levy (CIL)	(£1,241,950)	CIL transactions are treated as a revenue income or expense, but any balance on the account at yearend will be transferred to reserve
Community Projects & Grants	£47,948	Expenditure in relation to Section 106 projects will be provided with match funding at the end of the financial year
Community Safety	(£72,681)	Rolled forward income from 2020/21 (PCC & Community Safety) will be used to pay for these activities in 2021/22
Planning	(£106,932)	We continue to receive an increased number of applications, some of which are higher fee earners, potentially as a result of Covid restriction relaxations. However, the department has remained extremely busy throughout the Covid period and continues to receive applications in numbers higher than experienced in recent years. We will look at forecasting a yearend position when things have settled down at the end of quarter 2
Public Relations	(£15,671)	Invoice paid in July 2021.
Refuse Recycling	£18,793	Quarterly recharge to ECSS to be actioned in July

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- 3.5 The net revenue expenditure for this Committee at yearend is forecast to be £5,800,107. This reflects a forecast £0 variance when compared to the approved budget. However, within this there are two forecast variations on service lines, as detailed in the table below.

Service	Forecast Outturn Variance £	Explanation
Homelessness	(£10,000)	The current month end variance is the result of the roll forward of unspent Government grant from 2020/21. The yearend variance however, is the result of savings on hotel and hostel costs
Travellers	£10,000	Reduction in the rent received in quarter 1, plus additional work carried out on fencing at both sites are expected to led to an overspend at yearend, although every effort will be made to recover the situation

Capital

- 3.6 The revised capital budget for Operational Services Committee stands at £4,167,244; including £398,101 of slippage brought forward from 2020/21 and additional Disability Facilities Grant (DFG) of £81,894. The latter two amounts are included on this report for information, but are subject to formal approval by Finance and Assets Committee at their next meeting.
- 3.7 There are no yearend forecast variances from the revised budget at this point in the year.

4. FINANCIAL IMPLICATIONS / EQUALITY AND CARBON IMPACT ASSESSMENTS

- 4.1 The current forecast is that the Committee's net revenue expenditure will come in on budget at yearend.
- 4.2 An equality Impact Assessment (INRA) is not required.
- 4.3 A carbon Impact Assessment (CIA) is not required.

5. APPENDICES

- 5.1 Appendix 1 – Revenue budget monitoring report – 30th June 2021.
- 5.2 Appendix 2 – Capital budget monitoring report – 30th June 2021

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Background Documents

Budget Monitoring Report
Preparation Documents

Location

Room 104
The Grange
Ely

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