



Reports from Constituent Council Representatives on the Combined Authority

The following meetings have taken place in January 2025

Investment Committee, 13 January 2025

Councillor:

Decision Summary Link: [Investment Committee \(January\)](#)

Overview and Scrutiny Committee, 16 January 2025

Councillor:

Decision Summary Link: [Overview and Scrutiny Committee \(16 January\)](#)

Skills and Employment Committee, 20 January 2025

Councillor:

Decision Summary Link: [Skills and Employment Committee \(January\)](#)

Combined Authority Board, 22 January 2025

Councillor:

Decision Summary Link: [Combined Authority Board \(January\)](#)

Transport and Infrastructure Committee, 24 January 2025

Councillor:

Decision Summary Link: [Transport and Infrastructure Committee \(January\)](#)

Overview and Scrutiny Committee, 27 January 2025

Councillor:

Decision Summary Link: [Overview and Scrutiny Committee \(27 January\)](#)

Environment and Sustainable Communities Committee, 29 January 2025

Councillor:

Decision Summary Link: [Environment and Sustainable Communities Committee \(January\)](#)



Investment Committee: Decision Summary
Meeting: Monday, 13 January 2025
Published: Tuesday 14 January 2025

Any key decision/s set below will come into force and may be implemented after 5.00pm on the fifth clear working day after publication of the decision, unless they are called-in [see note on call in below], with the exception of any key decision on a matter dealt with under the special urgency provisions set out in the Constitution which may be implemented immediately.

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| 1 | Apologies for Absence |
| | Apologies were received from Al Kingsley, Business Board Representative. |
| 2 | Declaration of Interests |
| | There were no declarations of interests. |
| 3 | Minutes of the previous meeting |
| | The minutes from the meeting held on 16 December 2024 were approved as an accurate record. The Action Log was noted. |
| 4 | Investment Committee Concept Papers - Strategic Investment and Innovation Fund |
| | <u>RESOLVED:</u> The Investment Committee resolved to: A. Note and comment upon the Strategic Investment & Innovation Growth Fund concept paper prior to its presentation to the CPCA Board at its meeting on 22 January 2025. |
| 5 | Single Assurance Framework Business Case Submissions and Change Requests |
| | <u>RESOLVED:</u> A. To make recommendations to the CPCA Board for the approval of the Full Business Case for the Peterborough Station Quarter, including and funding of £47.85m capital investment from HM Government’s Levelling Up Fund which has been included in the MTFP, subject to approval from the Department for Transport B. To make recommendations to the CPCA Board for the approval of the Change Request and increased funding of £2m to deliver the Cygnet Bridge project C. To approve the Change Request for a timing change for the Waterbeach Renewable Energy Network (WREN) project. |
| 6 | Single Assurance Framework Business Case Approvals: Chief Executive Officer Decisions |
| | <u>RESOLVED:</u> To note the Chief Executive business case decisions for projects less than £1m under the Single Assurance Framework. |
| 7 | Work Programme |
| | <u>RESOLVED:</u> A. To note the Work Programme |

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| 8 | Date of Next Meeting |
| | The date of the next meeting was confirmed as Monday 10 February 2025. |

Notes:

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- b) Five Members of the Overview and Scrutiny Committee may call-in a key decision of the Mayor, the Combined Authority Board or an Officer for scrutiny by notifying the Monitoring Officer, except for any key decision on a matter dealt with under the special urgency provisions set out in the Constitution which may be implemented immediately.



Overview and Scrutiny Committee: Decision Summary

Meeting: Thursday, 16 January 2025

Published:

Decision Review Deadline:

Any key decision/s set below will come into force and may be implemented after 5.00pm on the fifth clear working day after publication of the decision, unless they are called-in [see note on call in below], with the exception of any key decision on a matter dealt with under the special urgency provisions set out in the Constitution which may be implemented immediately.

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| 1 | Apologies for Absence |
| | Apologies received from Cllr Vellacott substituted by Cllr Horgan, Cllr Inskip substituted by Cllr Shepherd and Cllr Jones. |
| 2 | Declaration of Interests |
| | There were no declaration of interests made. |
| 3 | Public Questions |
| | No public questions were received. |
| 4 | Minutes of the previous meeting |
| | The minutes of the meeting on 7 th November 2024 were approved as an accurate record. The Action Log was noted by the Committee. |
| 5 | Corporate Strategy Review |
| | The Committee received the report which provided the Overview and Scrutiny Committee with an opportunity to note and comment on the draft Corporate Strategy. The Committee discussed and noted the report. |
| 6 | Budget Working Group Feedback |
| | The Committee received and noted the report which outlined the O&S Budget Working Group's feedback from the budget sessions and the informal committees discussions in December. |
| 7 | Final Draft Budget and MTFP Update |
| | The Committee received and noted the report which provided a summary of the updates since the draft budget and MTFP was issued for consultation. |
| 8 | Chair for Environment & Sustainable Communities Committee |
| | The Committee received a verbal update from the Chair for Environment & Sustainable Communities Committee. |
| 9 | State of the region Dashboards |
| | The Committee reviewed and noted the dashboards for the State of the Region. |

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| 10 | Recommendations/Questions to the CA Board on the 22nd January 2025 |
| | The Committee did not make any recommendations for the CA Board. |
| 11 | CA Forward Plan |
| | It was resolved to note the Forward Plan. |
| 12 | Rapporteur Updates |
| | The Committee received verbal updates from the rapporteurs for the Thematic Committees. |
| 13 | Work Programme |
| | It was resolved to note the Committee work programme. |
| 14 | Date of Next Meeting |
| | The next meeting is scheduled for 10am on 27 th January 2025. The meeting venue is Huntingdonshire District Council |

Notes:

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Skills and Employment Committee: Decision Summary
Meeting: Monday, 20 January 2025
Published: 21 January 2025

Any key decision/s set below will come into force and may be implemented after 5.00pm on the fifth clear working day after publication of the decision, unless they are called-in [see note on call in below], with the exception of any key decision on a matter dealt with under the special urgency provisions set out in the Constitution which may be implemented immediately.

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| 3 | Minutes of the previous meeting |
| | <p>The minutes of the meeting on 21 October 2024 were approved as an accurate record.</p> <p>The Action Log was noted by the Committee.</p> |
| 6 | Director's Highlight Report |
| | <p><u>RESOLVED</u> A. To note the report</p> |
| 7 | CPCA's Wider Outcomes Framework |
| | <p><u>RESOLVED:</u> A. To note the update on CPCA's Wider Outcomes Framework (Phases Two and Three) which is designed to more effectively evidence the impact of learning beyond training 'completions' and achieving qualifications.</p> |
| 8 | Youth Forum for the Youth Guarantee Trailblazer |
| | <p><u>RESOLVED:</u> A. To approve the establishment of a Youth Forum (age 16-21) that will ensure the young person's voice is embedded into plans for the delivery of the Youth Guarantee Trailblazer.</p> |
| 9 | Further Education Cold Spots |
| | <p><u>RESOLVED:</u> A. To note the progress made towards the establishment of a Skills Capital Grant Funding opportunity to resolve the FE Cold Spots identified by the Combined Authority. B. To recommend to the Combined Authority Board the approval of the proposed Grant Funding approach to spend the £4.5m Capital Investment. C. To recommend to the Combined Authority Board the delegation to the Assistant Director of Skills and Employment, in consultation with the Chief Finance Officer and Monitoring Officer, to enter into grant funding agreements with selected providers on behalf of the Combined Authority.</p> |
| 10 | Adult Skills Commissioning Strategy |
| | <p><u>RESOLVED</u> The Skills and Employment Committee resolved to recommend to the Combined Authority Board the: A. Approval of the proposed Adult Skills Commissioning Strategy 2025-2028 B. Approval of implementing three-year plan-led grant funding agreements for FE Colleges and Local Authorities and the WEA subject to DfE funding for the period 2025 – 2028. C. Approval of the procurement of Independent Training Providers (ITPs) under contracts for services, subject to DfE funding. D. Approval for contracts for services to be issued over 3 years (2025 – 2028) to bring them in line with grant funding agreements and support sustainability and capacity building within the sector.</p> |

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| | E. Delegation to the Assistant Director for Skills & Employment, in consultation with the Chief Finance Officer and Monitoring Officer, to enter into multi-year grant funding agreements and contracts for services for the Adult Skills Fund and Free Courses for Jobs Fund on behalf of the Combined Authority. |
| 11 | Work Programme |
| | <u>RESOLVED:</u> A. To note the Committee's Work Programme. |

Notes:

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Combined Authority Board: Decision Summary
Meeting: Wednesday, 22 January 2025
Published: Friday, 24 January 2025
Decision Review Deadline: Monday, 3 February 2025



Any key decision/s set below will come into force and may be implemented after 5.00pm on the fifth clear working day after publication of the decision, unless they are called-in [see note on call in below], with the exception of any key decision on a matter dealt with under the special urgency provisions set out in the Constitution which may be implemented immediately.

1 Apologies for Absence

Apologies were received from Al Kingsley (with Nitin Patel substituting) and Councillor Edna Murphy.

2 Minutes of the previous meetings

The minutes of the meetings on 13 November 2024 and 13 December 2024 were approved as an accurate record and signed by the Mayor. The Action Log was noted.

3 Declaration of Interests

Councillor Chris Boden declared an interest as a trustee of FACT Community Transport.

4 Announcements

There were no announcements made.

5 Public Questions

No public questions were received.

6 Petitions

No petitions were received.

7 Forward Plan

It was resolved to:

- A Approve the Forward Plan for January 2025

8 Combined Authority Membership Update

It was resolved to:

- A Note the temporary change in substitute member from East Cambridgeshire District Council on the Combined Authority's Audit and Governance Committee at the 28 November 2024 meeting.
- B Note the temporary change in substitute member from Peterborough City Council on the Combined Authority Board at the 13 December 2024 meeting.
- C Note the change in substitute appointments from Huntingdonshire District Council on the Combined Authority's Environment and Sustainable Communities, and Skills and Employment Committees.
- D Note the appointment of substitute member from Cambridge City Council on the Combined Authority's Audit and Governance Committee.
- E **Note the temporary change in substitute member from Cambridge City Council on the Combined Authority's Skills and Employment Committee at the 20 January 2025 meeting.**

9 Combined Authority Chief Executive Highlights Report

It was resolved to:

- A Note the contents of the report

10 Mayor's Budget

It was resolved to:

- A Note the proposed Mayoral budget for 2025-26, including the proposal to maintain the precept at £36 for a Band D property, and to provide comments to the Mayor regarding the proposed Mayoral Budget.
- B Approve the draft Mayoral Budget, including the proposed Mayoral precept noted above.
- C Delegate minor changes to the Mayor's budget, due to finalisation of council tax base figures, to the Executive Director of Resources.

11 Draft 2025/26 Corporate Strategy and Budget and Medium-Term Financial Plan 2025-2029

It was resolved to:

- A Note the consultation feedback received during the consultation period including the feedback from the Overview and Scrutiny Committee as set out in paragraph 2.26.
- B Approve the draft Corporate Strategy following its refresh subject to the inclusion of the final financial information once the budget is approved.
- C Approve the use of the Programme Response Fund in 2024-25 and 2025-26 to support the requirements of the English Devolution White Paper with any underspend on the Fund in 2024-25 being set aside in an earmarked Response Reserve.
- D Delegate authority to the Chief Executive to approve the draw down of the Programme Response Fund in 2024-25 and 2025-26, and the earmarked Response Reserve, in relation to costs arising as a result of addressing the English Devolution White Paper.
- E Approve the inclusion of the "Connect to Work" Get Britain Working initial funding of £100k split across 2024-25 and 2025-26. See paragraph 2.23.
- F Approve the Draft Budget for 2025-26 and the Capital Programme & Medium-Term Financial Plan 2025-26 to 2028-29 as contained in Appendices C, D and E and including project reprofiling set out in Appendix F, **subject to the reduction of the bus subsidy funding by £313k and a corresponding reduction of £313k in the transport levy to be divided between Cambridgeshire County Council and Peterborough City Council using the existing formula.**
- G ~~Approve a 2% increase in the Transport Levy for 2025-26 totalling £14,039,563 – £10,277,774 from Cambridgeshire County Council and £3,761,789 from Peterborough City Council.~~ **Approve a 0.27% reduction in the Transport Levy for 2025-26 totalling £13,726,563 - £10,048,640 from Cambridgeshire County Council and £3,677,923 from Peterborough City Council.**
- H Approve the usage of the 2025-26 BSIP revenue grant allocation to fund an extension of the local single journey bus fare cap beyond 31 March 2025 as set out in paragraphs 2.54 and 2.55, noting that the additional costs associated with the £2 fare cap retention from January to March 2025 will be the first call on the transport underspend in 2024-25.
- I Note the Mayor's intention to allocate Highways Maintenance grants totalling £37,369,000 to Cambridgeshire County Council and Peterborough City Council in line with the Department for Transport formula for determining each Council's share resulting in the allocations of £29,793,213 and £7,575,787 respectively with more detail set out in paragraph 2.24.

J Delegate any minor changes required to the budget before 1 April 2025 to the Executive Director of Resources including the inclusion of grant announcements made prior to 1 April 2025.

12 Investment Committee Papers

It was resolved to:

- A Approve the change request and budget increase of £2m for the Cygnet Bridge project.
- B Approve the concept proposal for the CPCA Strategic Investment and Innovation Growth Fund and for it to be developed into a business case as the next stage.
- C Approve the concept proposal for Littleport Business and Community Centre and for it to be developed into a business case as the next stage.
- D Note the Chief Executive Approval Decisions from December 2024.
- E Note the decisions from Investment Committee held on 16 December 2024.

13 Greater South East Net Zero Hub - Overview of programmes, finance and governance

It was resolved to:

- A Note the overview of the Greater South East Net Zero Hub (GSENZH) including an overview of programmes, finance and governance

14 Committee Calendar 2025/26

It was resolved to:

- A Approve the calendar of meetings for the 2025/26 Municipal Year

Notes:

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Transport and Infrastructure Committee: Decision Summary

Meeting: Friday, 24 January 2025

Published: Monday 27 January 2025

Any key decision/s set below will come into force and may be implemented after 5.00pm on the fifth clear working day after publication of the decision, unless they are called-in [see note on call in below], with the exception of any key decision on a matter dealt with under the special urgency provisions set out in the Constitution which may be implemented immediately.

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| 3 | Minutes of the previous meeting and Action Log |
| | The minutes of the meeting on 4 November 2024 were approved as an accurate record. The Action Log was noted by the Committee. |
| 6 | Director's Highlight Report |
| | <u>RESOLVED:</u> A. To note the Director's highlight report. |
| 7 | Bus Reform Consultation Report |
| | <u>RESOLVED:</u> (Unanimous) A. To note the completion of the bus reform consultation process, its extent and the responses received B. To note the contents of the Westco Consultation Report at Appendix 2 C. To recommend to the Combined Authority Board that it approves the contents of the CPCA Consultation Response Report at Appendix 3 D. To recommend to the Mayor that he makes a franchising scheme as set out at Appendix 5, complying with all associated statutory requirements. |
| 8 | Local Transport and Connectivity Plan (LTCP) Monitoring and Evaluation Update |
| | <u>RESOLVED:</u> (Unanimous) A. To take note and comment on the update to the Local Transport and Connectivity Plan's monitoring and evaluation B. To defer the voting on recommendations B and C as outlined in the report, to the 5 March meeting of the Transport and Infrastructure Committee when a revised report will be presented, following a Members' workshop to further explore aspects of the KPIs and performance reporting.* *Text in bold denotes additional recommendation |
| 9 | East West Rail Consultation Response |
| | <u>RESOLVED:</u> A To note the Combined Authority's response to the East-West Rail Company's non-statutory consultation. |
| 10 | Fletton Quays Footbridge (Cygnet Bridge) |
| | <u>RESOLVED:</u> A. To note the progress of the Fletton Quays Footbridge, also known as the Cygnet Bridge |
| 11 | BP Witchford Roundabout Non-Motorised User Feasibility Study Update |

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| | <p><u>RESOLVED:</u> A. To note the content of the report.</p> |
| 12 | Royston to Granta Park Strategic Transport Study |
| | <p><u>RESOLVED:</u> A. To note the progress to date on the Royston to Granta Park Strategic Transport Study</p> |
| 14 | Exclusion of the Press and Public |
| | <p><u>RESOLVED:</u> That the press and public be excluded from the meeting in accordance with Section 100(A)(4) of the Local Government Act 1972 as amended, as the following item of business has an exempt appendix and the discussion may involve the disclosure of exempt information as defined in Part 1 of schedule 12A of the Act; information relating to the financial or business affairs of any particular person (including the authority holding that information).</p> |
| 15 | Peterborough Station Quarter Full Business Case Update |
| | <p><u>RESOLVED:</u> A. To note that the Investment Committee (13 January 2025) agreed to recommend to the Combined Authority Board to agree the Full Business Case (FBC) which is being submitted to Department for Transport. With their approval, this would then enable the drawdown of funding from the £47.85m capital investment from HM Government's Levelling Up Fund. B. To note that subject to the Department for Transport's approval of the Final Business Case (FBC), a Grant Funding Agreement will be executed with Peterborough City Council, in accordance with the delegations granted by the Combined Authority Board in March 2023.</p> |

Notes:

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Overview and Scrutiny Committee: Decision Summary

Meeting: Monday, 27 January 2025

Published:

Decision Review Deadline:

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| 1 | Apologies for Absence |
| | Apologies were received from Councillors Thornburrow, Cllr Jones and Cllr Hay |
| 2 | Declaration of Interests |
| | There were no declaration of interests made. |
| 3 | Public Questions |
| | No public questions were received. |
| 4 | Bus Reform |
| | The Committee considered and noted the report on the public and stakeholder consultation held from August to November 2024 and the CPCA response to the consultation. |
| 5 | Chair for Skills & Employment Committee |
| | The Committee received a verbal update from the Chair for Skills and Employment Committee. |
| 6 | Recommendations/Questions to the CA Board on the 6th February 2025 |
| | The Committee did not make any recommendations for the CA Board. |
| 7 | Date of Next Meeting |
| | The dates of the next meeting were confirmed as follows: <ul style="list-style-type: none"> • Informal Meeting on 20th February – virtual meeting • O&S Committee on 12th March, CPCA Meeting Room, Pathfinder House |



Environment and Sustainable Communities Committee: Decision Summary
Meeting: Wednesday, 29 January 2025
Published: Wednesday, 29 January 2025

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| 5 | Combined Authority Forward Plan |
| | <u>RESOLVED:</u> A. To note the Combined Authority Forward Plan |
| 6 | Natural Cambridgeshire |
| | <u>RESOLVED:</u> A. To note the presentation from Natural Cambridgeshire. |
| 7 | Locally Determined Contributions |
| | <u>RESOLVED:</u> A. To note the presentation on Locally Determined Contributions. |
| 8 | Director's Highlight Report |
| | <u>RESOLVED:</u> A. To note the Director's Highlight Report. |
| 9 | Update on the Affordable Housing Programme |
| | <u>RESOLVED:</u> A. To note the update on the progress of the previous Affordable Housing Programme from 2017 – 2022. |
| 10 | Use of Grant for Heylo Units - January 2025 |
| | <u>RESOLVED:</u> A. To approve the use of £230,500 grant on seven units of accommodation in Peterborough, with the units to be provided as shared home ownership by Heylo as part of the Affordable Housing Programme. |
| 11 | Climate Programme Delivery |
| | <u>RESOLVED:</u> A. To note the progress on the Climate Action Plan review. B. To note the progress on the Climate Programme and on funding projects in line with the Single Assurance Framework. C. To note the update on the Opportunity Fund bidding round. |

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